	Occupational Rehabilitation Policy	Date Last Updated: 22 nd January 2015
	Version No: 1	Review Date: January 2017

OCCUPATIONAL REHABILITATION POLICY

POLICY

Frontline Human Resources is committed to providing to any employee who incurs a work related injury or illness the necessary support to enable the employee to safely remain at work, or return to work as soon as possible.

APPLICATION

This policy applies to all Frontline employees.

This policy supersedes in its entirety all previous Occupational Rehabilitation Policies.

GUIDELINES TO SUPPORT THIS POLICY

To facilitate this commitment Frontline Human Resources will:

- Provide to an injured employee suitable employment including modified or alternate duties.
- Ensure that treatment, return to work activities and appropriate occupational rehabilitation services begin as soon as possible, subject to medical advice.
- Establish an individual return to work plan for an employee who has been medically certified as unfit for work as a result of a workplace injury or illness. This plan will be developed in consultation with the injured employee and their treating practitioner.


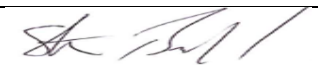
Frontline is further committed to:

- Maintaining confidentiality of an employee's information obtained during the return to work process or while undertaking occupational rehabilitation services.
- Ensuring that participation in a return to work plan will not, of itself, prejudice any injured employee.

CONSULTATION

The return to work plans will be developed and reviewed in consultation with nominated parties.

Authorisation

Name:	Position:	Signature:	Date:
Perry Zoelfel	Director		22 nd January 2015
Steve Bisshopp	Director		22 nd January 2015
Review Date:	January 2017		